

U.S. Department of Labor
Cleveland District Office

Employment Standards Administration
Office of Labor-Management Standards
Cleveland District Office
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October 4, 2005

Donald Signs, Financial Secretary
United Auto Workers Local 2352
5219 Old State Rd.
Milan, OH 44846

Re: ~

Dear Mr. Signs:

This office has recently completed an audit of United Auto Workers Local 2352 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959, as Amended (LMRDA). As discussed during the exit interview with you and Mr. Spayde on July 28, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

The CAP disclosed a violation of LMRDA section 201(b), because the Labor Organization Annual Report (Form LM-3) filed by Local 2352 for fiscal year ending December 31, 2004 failed to meet the standards of acceptability.

The deficient items included inaccurate figures being reported in cash on hand at the beginning of the fiscal year. In addition, receipts and disbursements for the year were understated and the report did not reconcile. The cash reported at the end of the fiscal year was also erroneous. Stewards and committee members were reported on the form as officers of the Local instead of employees.

As outlined during the exit interview, it was necessary for Local 2352 to file amended LM-3 report for 2004 to correct the deficient items discussed above. An appropriate amended report has been completed and submitted to this office to correct the deficiencies. As a result, no further action is necessary at this time.

I want to extend my personal appreciation for your and your entire staff's cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to call.

Sincerely,

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Investigator