

U.S. Department of Labor

Employment Standards Administration  
Office of Labor-Management Standards  
St. Louis District Office  
1222 Spruce Street, Suite 9.109E  
St. Louis, Missouri 63103  
(314) 539-2667 / Fax: (314) 539-2626



September 9, 2005

Mr. Dennis Reutebuch, Financial Secretary  
Steelworkers Local 68-S  
2014 A State Street  
Granite City, IL 62040

Dear Mr. Reutebuch:

This office has recently completed an audit of Steelworkers Local 68-S under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you and Treasurer Ahlers on September 8, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

The CAP disclosed a violation of LMRDA Section 201(a) which requires that unions submit a copy of their current constitution and bylaws with its LM report when bylaws changes are made. Local 68-S amended its constitution and bylaws in 2002, but a copy of the constitution and bylaws was not filed with Local 68-S' LM report for that year. As a copy of the current constitution and bylaws was obtained during the audit, no further action is required regarding this violation.

Title II of the LMRDA establishes certain reporting and record keeping requirements. Section 206 requires, among other things, that adequate records be maintained for at least five years by which each receipt and disbursement of funds, as well as all account balances, can be verified, explained and clarified. As a general rule, all records used or received in the course of union business must be retained. The following record keeping violation was revealed during the audit.

The <sup>4</sup> quarterly statements were not all present during the audit. As a copy of these records were made available prior to the end of the CAP, no further action is required regarding this violation.

I want to extend my personal appreciation for your and Treasurer Ahlers cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to call.

Sincerely,

Dennis L. Eckert  
District Director

By: <sup>7CC1</sup>  
Investigator

<sup>7CC1</sup>